



Occupational Training Payment Policy

We very much appreciate your business and that you choose The North Florida Safety Council (hereafter referred to as Safety Council) for your safety training needs.

All class fees are due at time of registration. Registrations will not be entered and seats will not be guaranteed until payment has been completed. Those who are identified as long term members in good standing will be considered for billing upon class completion, per Executive Director.

We understand that sometimes changes need to be made after training is scheduled. Please be sure to refer to our policy information below:

Cancellation Policy:

Safety Council policy requires that any cancellation made be received in writing no less than 36 hours prior to the beginning of the class. Registrations cancelled less than 36 hours prior to training will be billed 30% of the total fee or a minimum of \$20 to cover administrative costs. Please be sure to submit any cancellations by email to nabshire@nflasafety.com.

Substitution Policy:

Substitutions are always welcome with no additional fees when notified. Reschedules are also covered under this section, less than 36 hours prior to a class will be billed 30% of the total fee or a minimum of \$20 to cover administrative costs. Please be sure to submit any changes by email to nabshire@nflasafety.com.

No-show Policy:

Safety Council policy does not permit refunds for no-shows. Attendees who are no-shows will be billed 30% of the total fee or a minimum of \$20.

Note:

The Safety Council is not responsible for any travel or other expenses, other than class tuition, that may be incurred as a result of any class being cancelled due to low enrollment, or any emergency reasons beyond the control of the Safety Council.